

**Lake Land College
Board of Trustees
District No. 517**



Regular Board Meeting No. 635
Board and Administration Center, Room 011, Mattoon, IL
November 11, 2019

Minutes

Call to Order.

Chair Reynolds called the November 11, 2019, regular meeting of the Lake Land College Board of Trustees to order at 6:00 p.m. in room 011 of the Board & Administration Center, Mattoon.

Roll Call.

Trustees Physically Present: Mr. Gary Cadwell, Secretary; Mr. Kevin Curtis; Ms. Doris Reynolds, Chair; Mr. Dave Storm; Mr. Mike Sullivan, Vice-Chair; Mr. Tom Wright and Ms. Shelbie Kile, Student Trustee.

Trustees Absent: Ms. Denise Walk.

Others Present: Dr. Jonathan Bullock, President; Mr. Jon Althaus, Vice President for Academic Services; Ms. Beth Gerl, Vice President for Student Services; Ms. Jean Anne Grunloh, Senior Executive to the President; Dr. Jim Hull, Vice President for Workforce Solutions and Community Education; and members of the staff, community and media.

Approval of Consent Items.

Trustee Storm moved and Trustee Curtis seconded to approve the following consent items:

1. Approval of Minutes of October 14, 2019, Regular Meeting.
2. Approval of Minutes of October 14, 2019, Closed Session.
3. Approval of Agenda of November 11, 2019, Board of Trustees Meeting.
4. Bills for Payment and Travel Expenses, Including Trustee Travel Reimbursement.
The following is a summary by funds:

Education Fund	\$	1,021,964.56
Building Fund	\$	225,263.77
Site & Construction Fund	\$	964,449.26
Bond & Interest Fund	\$	
Auxiliary Services Fund	\$	73,308.88
Restricted Purposes Fund	\$	322,676.21
Working Cash Fund	\$	-
Audit Fund	\$	10,687.50
Liability Insurance Fund	\$	19,081.92
Student Accts Receivables	\$	196,064.48
Total	\$	2,833,496.58

For a summary of trustee travel reimbursement and details of bills refer to:
http://www.lakeland.cc.il.us/col/board_minutes/download.cfm

5. Destruction of Tape Recording of May 14, 2018, Closed Session.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, and Wright. No: None. Advisory

Vote: Student Trustee Kile voted yes.

Absent: Trustee Walk.

Motion carried.

Hearing of Citizens, Faculty, and Staff.

There were no public comments.

In recognition of Veterans Day, Chair Reynolds gave a special tribute to all veterans and thanked them for their service.

Committee Reports.

ICCTA/Legislative.

Trustee Sullivan provided highlights from a recent trustee training session he and Trustee Curtis attended in Lisle, Illinois. He said they participated in a roundtable session which focused on two topics: educational opportunities in the field of nursing and the potential impact to higher education as a result of the state's minimum wage law and the new rates that will be implemented over time.

Resource & Development.

Trustee Sullivan, Committee Chair, said the Committee met recently for an in-depth review of items that will appear later in the agenda.

Finance.

Trustee Storm, Committee Chair, said the Committee had not met since the last regular Board meeting and he had no report at this time.

Buildings & Site.

Trustee Cadwell, Committee Chair, said the Committee had not met since the last regular Board meeting and he had no report at this time.

Foundation.

Chair Reynolds highlighted the leadership transition for the position of Executive Director of College Advancement. She also highlighted architectural drawings on display in the board room of the proposed Foundation and Alumni Center to be constructed in 2020.

Student Report.

Student Trustee Kile provided an update on upcoming student events including the spring carnival, a career day for Ag Program students and a “Gobble Fest”. She also highlighted a new text alert that is being issued to students requesting notification for Laker athletic games.

President’s Report.

Dr. Bullock said:

- We have received no additional payments from the Illinois Department of Corrections (IDOC) for FY 2019 outstanding invoices since our October meeting.
- For Fiscal Year 2019, a total of \$430,223 has been received for services provided for the Illinois Department of Juvenile Justice (IDJJ) contract. A total of \$86,168 remains outstanding for FY 2019.
- For FY 2020 we have billed \$2,169,659.80 through October for IDOC and \$143,739.09 through September for IDJJ. We have not received any payments for FY 2020 invoices.
- We have received no additional FY 2020 credit hour reimbursement or equalization payments from the state of Illinois since our October meeting.
- Kudos to the Lake Land College family for once again achieving recognition by the prestigious Aspen Institute as one of the top 150 community colleges in the nation.

Business Items.

Non-action Items.

Faculty Focus on Advancing Student Success - “No budget? No problem! How to develop online orientation.”

Chair Reynolds said due to inclement weather this presentation will be postponed.

Data Point Discussion – Spring 2019 Community College Survey of Student Engagement Results.

Chair Reynolds said due to inclement weather this presentation will be postponed.

Update on Revisions to Four Board Policies for Minor Corrections.

Dr. Bullock announced minor revisions had been made to four board policies including: 05.02.05, 05.21, 07.03, and 11.11. He said the revisions corrected grammatical errors, typos, or spacing issues and did not alter the original intent of the various policies thus these changes were made without Board approval.

Proposed Revisions to Numerous Policies – Board Policy Manual Annual Review.

Trustees reviewed recommended revisions to 24 policies along with a brief synopsis of the need for revisions to each policy. Dr. Bullock said these revisions are part of the Cabinet’s annual review of the Board Policy Manual in its entirety.

Trustee Sullivan said the Resource and Development Committee had met recently for an in-depth review of this agenda item and the Committee’s consensus was to recommend to the Board approval of revisions to 24 policies as presented.

Chair Reynolds said recommended revisions were submitted as first reading and will be brought to the Board for action during the December 2019 regular Board meeting.

Proposed Revisions to Board Policy 07.07 - Courses from Other Colleges and Universities.

Trustees reviewed a memorandum from Ms. Beth Gerl, Vice President for Student Services, on behalf of the Academic Standards Committee for recommended revisions to the above-referenced policy. Trustees reviewed details of the proposed policy changes. Ms. Gerl said revisions provide new information regarding the number of credit hours that can be transferred to Lake Land College from institutions that are approved by the Illinois Board of Higher Education under the Private Business and Vocational Schools Act of 2012 and that are nationally accredited by an accreditor approved by the U.S. Department of Education.

Chair Reynolds said this recommendation was presented as first reading and will be brought to the Board for action during the December regular meeting.

Proposed Revisions to Board Policies 09.09 – Smoking and the Use of Tobacco Products, 11.07 – Drug-Free Workplace and 11.12 – Alcohol and Drugs.

Trustees reviewed a memorandum from Ms. Jean Anne Grunloh, Senior Executive to the President, regarding proposed revisions to the above-referenced policies. Trustees reviewed details of the proposed policy changes. Ms. Grunloh said proposed changes clarify the College's policies for the unlawful use of drugs, including cannabis, on College property. She said these clarifications are needed following the passage of the state's Cannabis Regulation and Tax Act effective January 2, 2020, which legalizes the recreational use of cannabis in the state of Illinois with certain restrictions. Trustees learned Illinois employers have the right to adopt drug-free workplace laws, in alignment with federal laws and employers can prohibit employees from being under the influence while at work. Additionally, by federal law, the Drug-Free Schools and Communities Act of 1989 clearly prohibits the unlawful use or possession of illicit drugs on any campus of an American college or university that receives federal funding. Cannabis is still considered an illicit drug by federal law.

Trustee Sullivan said the Resource and Development Committee had met recently for an in-depth review of this agenda item and the Committee's consensus was to recommend to the Board approval of revisions to these three policies as presented.

Chair Reynolds said this recommendation was presented as first reading and will be brought to the Board for action during the December regular meeting.

Proposed Revisions to Board Policy 11.27 – Photo ID Cards.

Trustees reviewed a memorandum from Ms. Grunloh regarding proposed revisions to the above-referenced policy. Trustees reviewed details of the proposed changes. Ms. Grunloh said recommended changes will strengthen the College's policy for an electronic photo identification system for security purposes and ensure photos of staff are updated every five years. She said additional language to the policy also clarifies the distinctions between photos for security purposes, photos for a College ID card, and portraits for the employee directory and/or marketing and public relations purposes. Trustees learned the administration is planning a two-week period in early 2020 in which staff will have the opportunity for updated photos to be taken for the electronic photo identification system.

Chair Reynolds said this recommendation was presented as first reading and will be brought to the Board for action during the December regular meeting.

Calendar of Events.

Trustees received a calendar of upcoming events.

Correspondence.

Trustees reviewed one item of correspondence.

Action Items.

Approval of Proposed Revisions to Board Policy 11.08.04 – Retention of Records.

Trustees reviewed a memorandum from Mr. Bryan Gleckler, former Vice President for Business Services, regarding proposed revisions to the above-referenced policy. Trustees also reviewed details of the proposed changes. Trustees learned revisions will align the policy with current state requirements for retaining records as our policy has not been updated since 2004. Dr. Bullock said revisions include a statement that before destroying or digitizing any College records, employees must notify the appropriate Vice President, who may then seek authorization to destroy certain records from the Local Record Commission.

Trustee Sullivan moved and Trustee Curtis seconded to approve as presented revisions to Board Policy 11.08.04 - *Retention of Records*.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, and Wright. No: None. Advisory Vote: Student Trustee Kile voted yes.

Absent: Trustee Walk.

Motion carried.

Approval of Donation Agreement with Lake Land College Foundation for Advanced Construction Costs of the Foundation and Alumni Center.

Dr. Bullock requested the Board approve the Donation Agreement with the Foundation for the reimbursement, in an amount not to exceed \$1,500,000.00, for the advanced construction costs of the planned Foundation and Alumni Center. Trustees learned that this proposed facility will be constructed on the College's main campus adjacent to Alumni Park. Dr. Bullock said the estimated total cost for the design and construction of the Foundation and Alumni Center is approximately \$1.7 million. Thus, the generous donation from the Foundation will cover \$1.5 million of the total cost, with the College assuming the remaining fiscal liability (from fund balance).

Trustee Storm moved and Trustee Wright seconded to approve the Donation Agreement with the Lake Land College Foundation for the advanced construction costs of the Foundation and Alumni Center.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, and Wright. No: None. Advisory Vote: Student Trustee Kile voted yes.

Absent: Trustee Walk.

Motion carried.

Approval of Part-Time Rates and Stipends.

Trustees reviewed a request from Ms. Dustha Wahls, Director of Human Resources, for the Board to approve an updated chart of the Part-Time Rates and Stipends. Trustees learned this action item is normally brought to the Board at the beginning of each fiscal year, as was done this past summer, for rates effective July 1 or the start of the College's fiscal year. However, due to the state-mandated minimum wage increases effective January 1, 2020, this is being submitted for approval of new rates effective January 1, 2020, with the changes relevant to only those staff directly impacted by the new minimum wage level.

Trustee Sullivan said the Resource and Development Committee had met recently for an in-depth review of this agenda item and the Committee's consensus was to recommend to the Board approval of Part-Time Rates and Stipends as presented.

Trustee Cadwell moved and Trustee Storm seconded to approve as presented the Part-Time Rates and Stipends effective January 1, 2020.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, and Wright. No: None. Advisory Vote: Student Trustee Kile voted yes.

Absent: Trustee Walk.

Motion carried.

Acceptance of Reporting of September 2019 Financial Statements.

Trustees reviewed the September 2019 Financial Statements and a memorandum from Ms. Madge Shoot, Comptroller, regarding a narrative update for the September 2019 Financial Statements. Dr. Bullock highlighted an overall summary of the revenues, expenditures and significant variances.

Trustee Storm moved and Trustee Curtis seconded to approve the September 2019 Financial Statements as presented.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, and Wright. No: None. Advisory Vote: Student Trustee Kile voted yes.

Absent: Walk.

Motion carried.

Declaration of Surplus Items.

Dr. Jim Hull, Vice President for Workforce Solutions and Community Education, highlighted a memorandum request from Mr. Lee Spaniol, Director of Information Systems and Services (ISS), for the Board to declare several ISS items as surplus and authorize disposal of these

items in a manner most beneficial to the College. Trustees reviewed the listing of these items which are considered obsolete and have little value to the College.

Trustee Curtis moved and Trustee Wright seconded to declare as presented numerous items from the Information Systems and Services Department as surplus and authorize disposal of these items in a manner most beneficial to the College.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, and Wright. No: None. Advisory

Vote: Student Trustee Kile voted yes.

Absent: Walk.

Motion carried.

Acceptance of IGEN Sub-Award Grant.

Dr. Bullock requested the Board approve an agreement for Lake Land College to accept a sub-award grant in the amount of \$213,945 from the Illinois Green Economy Network (IGEN). He said Lewis and Clark Community College, as the lead fiscal agent for IGEN, received funding appropriated from the Renewable Energy Resources Trust Fund through the Office of the Illinois Secretary of State for education and training for renewable energy, energy efficiency technology, and for the operations and services of the network. Dr. Bullock said the College's receipt of this sub-award grant will offset the total cost to add solar panels to the rooftops of the Luther Student Center, Northeast Building, Neal Hall and the Power Plant. Additionally, the grant award will enrich our Renewable Energy programs for students within the Technology Division. He also said the Solar expansion on campus will offer these students the opportunity to observe the installation process of the solar panels and provide for the on-going analysis and tracking of the solar installation's performance relative to the forecasted energy production.

Trustee Sullivan moved and Trustee Storm seconded to accept as presented the sub-award grant of \$213,945 from the Illinois Green Economy Network (IGEN).

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, and Wright. No: None. Advisory

Vote: Student Trustee Kile voted yes.

Absent: Walk.

Motion carried.

Approval of Micro-Grants Enrollment Incentive.

Trustees heard a request from Ms. Gerl for the Board to approve a micro-grant enrollment incentive to boost enrollment for the Spring 2020 semester. Trustees were reminded that the administration included in the FY 2020 Budget \$100,000 for enrollment initiative ideas. Trustees learned the President's Cabinet received numerous suggestions from various staff

that we develop a micro-grants pilot program to assist students with financial barriers. With Board approval, Ms. Gerl said this pilot program will assist up to 30 students during the Spring 2020 semester who are within approximately one semester from completing their academic program and have past due balances ranging from approximately \$200 to \$2,000. She said students who participate in the program will sign an agreement acknowledging their responsibilities and will be provided extensive one-on-one support from various staff members.

Trustee Cadwell moved and Trustee Wright seconded to approve, as presented, a micro-grant enrollment incentive pilot program during the Spring 2020 semester to assist up to 30 students with past due balances ranging from approximately \$200 to \$2,000 and who are within approximately one semester from completing their academic program.

Trustee Storm requested a follow up report on the success of the pilot program. Ms. Gerl said the administration will be tracking the success of the students selected who participate in this pilot program and provide an update to the Board later next year.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, and Wright. No: None. Advisory Vote: Student Trustee Kile voted yes.

Absent: Walk.

Motion carried.

Approval of Resolution No. 1119-009 –

Resolution authorizing and providing for an Installment Purchase Agreement for the purpose of paying the cost of improving Community College buildings for the District, and for the issue of \$11,525,000 General Obligation Debt Certificates (Limited Tax), Series 2019, of the District evidencing the rights to payment under said Agreement, providing for the security for and means of payment under said Agreement of said Certificates, and authorizing the sale of said Certificates to the purchaser thereof.

Dr. Bullock requested that the Board approve the above-referenced Resolution. He said that, as previously discussed with the Board of Trustees during the September 2019 Board Retreat, plans are underway to develop the following projects:

- Workforce and Community Education Building
- Neal Hall Renovation
- Foundation & Alumni Center
- Expansion of Solar Energy on Campus
- Technology Refresh Project

Dr. Bullock said the primary funding for the Foundation and Alumni Center will be through the Foundation Donation Agreement as approved by the Board earlier in the meeting. He said the administration has been working with legal counsel and PMA Securities for the steps required to bond \$11.525 million needed to complete the remaining four projects and that approval of Resolution No. 1119-009 will create the debt and approve the sale of debt certificates, both of

which are required as part of the bonding process. Trustees learned additional items will be brought to the Board for approval each month through February 2020 to complete the bonding process.

Trustee Sullivan moved and Trustee Storm seconded to approve as presented Resolution No. 1119-009 - Resolution authorizing and providing for an Installment Purchase Agreement for the purpose of paying the cost of improving Community College buildings for the District, and for the issue of \$11,525,000 General Obligation Debt Certificates (Limited Tax), Series 2019, of the District evidencing the rights to payment under said Agreement, providing for the security for and means of payment under said Agreement of said Certificates, and authorizing the sale of said Certificates to the purchaser thereof. [A full and complete copy of the Resolution is attached to and part of these minutes.]

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, and Wright. No: None. Advisory Vote: Student Trustee Kile voted yes.

Absent: Walk.

Motion carried.

Closed Session #1.

6:35 p.m. – Trustee Cadwell moved and Trustee Storm seconded to convene to closed session, pursuant to Chapter 5 of the Illinois Compiled Statutes Section 120/2(c)(1) and (11), to consider the appointment, employment, compensation, performance, discipline or dismissal of specific employees and to consider pending/probable litigation matters.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, and Wright. No: None. Advisory Vote: Student Trustee Kile voted yes.

Absent: Walk.

Motion carried.

Return to Open Session – Roll Call.

6:47 p.m.

Trustees Physically Present: Mr. Gary Cadwell, Secretary; Mr. Kevin Curtis; Ms. Doris Reynolds, Chair; Mr. Dave Storm; Mr. Mike Sullivan, Vice-Chair; Mr. Tom Wright and Ms. Shelbie Kile, Student Trustee.

Trustees Absent: Ms. Denise Walk.

Closed Session #2.

6:48 p.m. – Trustee Sullivan moved and Trustee Curtis seconded to convene to closed session, pursuant to Chapter 5 of the Illinois Compiled Statutes Section 120/2(c)(1) to consider the employment, performance, discipline or dismissal of a specific employee.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, and Wright. No: None. Advisory Vote: Student Trustee Kile voted yes.

Absent: Walk.

Motion carried.

Return to Open Session – Roll Call.

7:08 p.m.

Trustees Physically Present: Mr. Gary Cadwell, Secretary; Mr. Kevin Curtis; Ms. Doris Reynolds, Chair; Mr. Dave Storm; Mr. Mike Sullivan, Vice-Chair; Mr. Tom Wright and Ms. Shelbie Kile, Student Trustee.

Trustees Absent: Ms. Denise Walk.

Approval of Human Resources Report as Discussed in Closed Session.

Trustees reviewed the Human Resources Report. Dr. Bullock highlighted a few of the recommended personnel changes. He reiterated that the Human Resources Report included the administration's recommendation to terminate the employment of Ms. Stephanie Kaegebein, Horticulture Instructor at the St. Charles Correctional Center.

Trustee Sullivan motioned and Trustee Storm seconded to approve the following Human Resources Report. Chair Reynolds said this action follows discussion of the HR Report in closed session related only to the appointment of a full-time, tenure-track faculty member and the termination of employment for a Correctional Horticulture Instructor at St. Charles Correctional Center.

Additional Appointments

The following employees are recommended for additional appointments

	Position	Effective Date
Part-time		
Hood, Christopher	Tutor-Disability Services - Bachelor Primary Position is Tutor-Bachelor's-LRC	09/25/2019
Hood, Christopher	Tutor - Bachelor's Community Education Primary Position is Tutor-Bachelor's-LRC	09/25/2019
Miller, Candace	Head Cheer Coach Primary Position is Adj Faculty Technology	10/10/2019
Murphy, John	Fitness Center Specialist	08/01/2019

Murphy, John	Primary Position is Asst Baseball Coach Intramural Official Primary Position is Asst Baseball Coach	08/01/2019
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Part-time - Grant Funded

Hood, Christopher	Tutor - Bachelor's Carl Perkins Primary Position is Tutor-Bachelor's-LRC	09/25/2019
Caskey, Winifred	College Work Study - Student Life Primary Position is Newspaper Ed Student News	08/26/2019

End Additional Appointments

The following employees are ending their additional appointment

	Position	Effective Date
Part-time		
Davis, Breanna	Admission Services Specialist	09/22/2019
Fearn, Andrew	Adjunct Faculty Business	05/19/2019
Webster, Richard	Adjunct Faculty Social Science	12/16/2018
Williamson, Dannette	Adjunct Faculty Humanities	12/16/2018

New Hire-Employees

The following employees are recommended for hire

	Position	Effective Date
Unpaid Volunteer		
Guyer, Ashtin	Peer to Peer Assistant - Agriculture	08/19/2019
Full-time		
Amigoni, Nicki	Dental Hygiene Instructor (tenure-track)	01/10/2020
Jackson, Nicole	Donor Information & Database Coordinator	11/12/2019
Tucker, Amanda	Alumni Engagement & Special Events Coordinator	11/25/2019

Full-time - Grant Funded

Ewell, Ryan	Corr Commercial Cooking Instr-IYC	11/04/2019
Hartsfield, Brijitte	Corr Career Tech Instr-Dixon CC	10/21/2019
Meek, Melanie	Corr Career Tech Instr-Vandalia CC	10/21/2019
Myerscough, Brittany	Assistant to Dean of Corrections-WFDC	10/21/2019
Osborne, Donnie	Corr Construction Occ Instr-Lincoln CC	11/04/2019
Patterson, Susannah	Correctional Office Assistant-Decatur CC	10/21/2019
Redd, Michelle	Alternative Education Instructor	11/18/2019
Ziccardi, Matthew	Correctional Horticulture Instr-Joliet CC	10/21/2019

Part-time

Drake, Allen	Adjunct Faculty Agriculture Division Sub	10/24/2019
Groves, Daniel	IEL Instructor	09/23/2019
Heleine, Heather	IDOT QMTP Lab Assistant	10/25/2019
Houser, Kedrick	Police Officer	10/14/2019

Lockhart, Haley	Athletic Trainer	10/16/2019
Meyer, Brittany	Adjunct Faculty Math and Science	10/07/2019
Michl, Lanna	Cosmetology Clinical Instructor	10/07/2019
Moran, Denise	Library Assistant	10/14/2019
Probst, Christina	Allied Health BNA Clinical Instructor	09/23/2019
Ptomey, Kiera	Print Shop Student Assistant	10/10/2019
Schumacher, Allison	Clinical Dentist	10/08/2019
Seal, Clarissa	Lab Asst for Medical Assistant Program	10/22/2019
Weis, Beth	Allied Health Dental Clinical Instructor	10/03/2019
Wellbaum, Hannah	Library Assistant	10/22/2019
Wilson, Veronica	IDOC CPR Instructor	10/15/2019

Part-time - Grant Funded

Hays, Jade	Perkins Student Worker-Agriculture	10/15/2019
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College Work Studys

Ballinger, Reece	College Work Study - MPR	10/04/2019
Layton, Brononica	College Work Study - Math/Science	09/16/2019
Slaughter, Jenna	College Work Study - Counseling	10/10/2019
Wilson, Emily	College Work Study - Business	09/30/2019

Terminations/Resignations

The following employees are terminating employment

	Position	Effective Date
Unpaid Volunteer		
Hall, Natalie	Work and Learn - Human Services	10/29/2019
Meaker, Charles	Peer to Peer Assistant-SSE	10/29/2019
Miner, Brianna	Peer to Peer Assistant-SSE	10/29/2019
Williams, Chad	Peer to Peer Assistant-Humanities	04/01/2019
Yoder, Madison	Peer to Peer Assistant-SSE	10/29/2019

Full-time

Cooper, Peggy	Correctional Career Tech Instr-Graham CC	10/31/2019
Kaegebein, Stephanie	Corr Horticulture Instr-St. Charles	11/11/2019
Miller, Theodore	Custodian - Retiree	10/31/2019
Teague, Kimberly	Corr Commercial Custodial Instr-Joliet CC	10/12/2019

Part-time

Allen, Angela	Adj Doc College Funded Instr	10/21/2018
Ballinger, Hope	IDOT QMTP Lab Assistant	09/22/2019
Barger, Sharon	Retiree Incentive Program	09/27/2019
Boeser, Dessie	Head Cheer Coach	10/06/2019
Borah, Jena	Adj Reading Instructor	12/16/2018
Brown, Lakrisha	Special Needs Note Taker	08/21/2018
Difilippo, Kristen	Adj Faculty Social Science	08/12/2018
Doyle, Rodney	Adj Doc College Funded Instr	12/16/2018

Flavin, Deborah	Adult Education Instructor	02/10/2019
Geisler, Angela	Adj Faculty Business	08/11/2019
Hall, Shirley	Adult Ed Classroom Assistant	05/05/2019
Hantke, Travis	Adj Doc College Funded Instr	10/06/2019
Helton, Danelle	Adm & Rec Data Entry Asst	08/11/2019
Hewitt, Vy	Int'l Studies Student Asst	05/05/2019
Hogan, Anne	Tutor - Associate-Lrng Asst	07/31/2019
King, Katie	Allied Health Clinical Instr	05/05/2019
Lindorff, Lois	Adj Doc College Funded Instr	10/23/2019
Luebbe, Alecia	Tutor - Student Lrng Asst	10/15/2019
Mante, Kevin	Adj Faculty Social Science	10/26/2019
Matheson, Ravin	Special Needs Note Taker	03/24/2019
Michael, Jane	Adj Doc College Funded Instr	08/11/2019
Pearson, Dennis	Adj Faculty Social Science	10/26/2019
Philpot, Tessa	Special Needs Note Taker	04/21/2019
Plummer, Teresa	Adult Education Instructor	12/16/2018
Reichert, Rita	Adj Doc College Funded Instr	05/19/2019
Rojas, Manuel	Adj Doc College Funded Instr	11/18/2018
Schmitz, Kathleen	Adj Faculty Business	12/16/2018
Schuring, Tyler	Fitness Center Specialist	06/02/2019
Snow, Mary	Adj Faculty Social Science	09/08/2019
Storm, Emmalee	Special Needs Note Taker	05/05/2019
Stranko, Kelly	Adj Faculty Business	05/19/2019
Vesconte, Abriana	Humanities Unpaid Intern	08/21/2018
Walk, Aaron	Adj Faculty Social Science	03/10/2019
Warfel, William	Retiree Incentive Program	09/27/2019
Wheeler, Steven	Adj Doc College Funded Instr	03/10/2019

College Work Studys

Deremiah, McKenzie	College Work Study SSE	10/21/2018
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Transfers/Promotions

The following employees are recommended for a change in position

	Position	Effective Date
Full-time		
Colvin, Brandon	Sports Information/Compliance Coordinator	10/07/2019
	Transferring From Intrvntn/Comp Coord/Men's Bsktball	
Vanseghi, Kassandra	Administrative Assistant to Allied Health	10/28/2019
	Dental	
	Transferring From Adm Asst to TRIO	

Full-time - Grant Funded

Arndt, Serenna	Associate Dean of Correctional Program	10/21/2019
	SWICC	
	Transferring From Assoc Dean of Correctional Program-	
	Pinckneyville CC	

Laumbattus, Douglas Associate Dean of Correctional Program- 11/04/2019
Pinckneyville CC
Transferring From Assoc Dean of Correctional Program -
Murphysboro

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, and Wright. No: None. Advisory
Vote: Student Trustee Kile voted yes.

Absent: Walk.

Motion carried.

Other Business. (Non-action)

There was no additional discussion.

Adjournment.

Trustee Curtis moved and Trustee Wright seconded to adjourn the meeting of the Lake Land
College Board of Trustees at 7:10 p.m.

Motion carried with unanimous voice vote approval.

Approved by:

/s/Mr. Doris Reynolds, Board Chair

/s/Mr. Gary Cadwell, Board Secretary

*Note – See Board of Trustees web page for any referenced attachments to these minutes.
https://www.lakelandcollege.edu/col/board_minutes/